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9  
10 IN THE UNITED STATES DISTRICT COURT  
11 FOR THE NORTHERN DISTRICT OF CALIFORNIA  
12

13  
14 **EMMA C.,**

15 Plaintiff,

16 v.

17 **DELAINE EASTIN, ET AL.,**

18 Defendant.  
19

3:96-cv-04179-TEH

**DEFENDANTS' FINAL STIPULATION  
ON RSIP BUDGET AND COURT  
MONITOR'S BUDGET FOR FISCAL  
YEAR 2011-2012, WITH EXHIBIT A  
ATTACHED**

Judge: The Honorable Thelton E.  
Henderson

20 Defendants Delaine Eastin, Superintendent of Public Instruction, Department of Education  
21 (State Defendants) and Defendant Ravenswood City School District (District), collectively  
22 Defendants, submitted the following final stipulation concerning the 2010-2011 RSIP budget, and  
23 the allocation of the RSIP 2011-2012 budget and the Court Monitor's budget between the  
24 Defendants on May 6, 2011. That filing referenced, but did not contain, an exhibit stating the  
25 2010-2011 RSIP budget. The exhibit is now provided to this Court.

26 **A. The RSIP Budget**

27 The Defendants have agreed on a single year RSIP budget of \$3,055,128  
28

(three million, fifty-five thousand, one hundred and twenty-eight dollars) for the 2011-2012 fiscal year. A copy of the agreed-upon RSIP budget 2011-2012 is attached to this joint submission as Exhibit A. In addition to this amount, the Court Monitor has informed the parties that he has budgeted \$ 399, 873 for the 2011-2012 fiscal year. (Court Docket (CD) 1618.)

The Defendants agree upon the following schedule:

- By **July 1, 2011**, the State Defendants will pay 30 percent of their respective allocated share (i.e., \$38,988 or 30% of <sup>1</sup>\$129, 959<sup>1</sup>) of the Court Monitor's budget.
- By **July 1, 2011**, the District will pay 15 percent of its respective allocated share (i.e., \$40,487 or 15% of \$269,914<sup>2</sup>) of the Court Monitor's budget.
- By **July 15, 2011**, the District will pay 15 percent of its respective allocated share (i.e., \$40,487 or 15% of \$269,914) of the Court Monitor's budget.
- By **August 1, 2011**, the State Defendants will pay 60 percent of their respective allocated share (i.e., \$595,750 or 60% of \$ 992,917<sup>3</sup>) of the RSIP budget and 30 percent of their respective allocated share of the Court Monitor's budget (i.e. \$38,988 or 30% of \$129,959).
- By **August 1, 2011**, the District will pay 30 percent of its respective allocated share (i.e., \$618,663 or 30% of \$2,062,211<sup>4</sup>) of the RSIP budget.
- By **October 3, 2011**, the District will pay 30 percent of its respective allocated shares of the RSIP budget (\$618,663) and the Court Monitor's budget (i.e., \$80,974 or 30% of \$269,914) (i.e., a total of \$699,637).
- By **December 1, 2011**, the State Defendants will pay 20 percent of their respective allocated shares of the RSIP budget (i.e., \$198,583 or 20% of \$992,917) and the Court Monitor's budget (\$25,992 or 20% of \$129,959) (i.e., a total of \$224,575).
- By **January 16, 2012**, the District will pay 20 percent of its respective allocated shares of the RSIP budget (i.e., \$412,442 or 20% of \$2,062,211) and the Court Monitor's budget (i.e., \$53,983 or 20% of \$269,914) (i.e., a total of \$466,425).

<sup>1</sup> The State Defendants' share of the Court Monitor's budget is 32.5% of \$399, 873, which is \$129,959.

<sup>2</sup> The District's share of the Court Monitor's budget is 67.5% of \$ 399,873 which is \$269,914.

<sup>3</sup> The State Defendants' share of the RSIP budget is 32.5% of \$3,055,128, which is \$992,917.

<sup>4</sup> The District's share of the RSIP budget is 67.5% of \$3,055,128, which is \$2,062,211.

- By **March 1, 2012**, the State Defendants will pay 20 percent of their respective allocated shares of the RSIP budget (i.e., \$198,584 or 20% of \$ 992,917) and the Court Monitor's budget (\$25,992 or 20% of \$129,959) (i.e., a total of \$224,575).
- By **April 16, 2012**, the District will pay 20 percent of its respective allocated shares of the RSIP budget (i.e., \$412,442 or 20% of \$2,062,211) and the Court Monitor's budget (i.e., \$53,983 or 20% of \$269,914) (i.e., a total of \$466,426).

#### **B. The Allocation between the District and the State Defendants**

The District and State Defendants have agreed that responsibility for the RSIP and Court Monitor's budgets will be allocated sixty-seven and one half percent (67.5%) to the District and thirty-two and one half percent (32.5%) to the State Defendants for the 2011-2012 fiscal year.

The District and the State Defendants request that the Court issue an order to approve the RSIP budget for the 2011-2012 fiscal year and to implement the allocation and schedule described herein.

The District and the State Defendants further agree that the percentage or contribution amounts set forth above may change pursuant to the issuance of a Court Order determining that certain RSIP expenditures are no longer supported or needed to implement the RSIP, or that the respective duties of the parties have changed during the course of the 2011-2012 budget year, or pursuant to a Court Order authorizing additional RSIP expenditures for fiscal year 2011-2012.

#### **C. Redirection of Funds**

The District and State Defendants have obtained an agreement on the total RSIP budget amount as well as the composition and costs of the individual line item amounts necessary for these parties to address RSIP compliance as of May 6, 2011.

1. In order to maintain the line-by-line and overall RSIP budget amounts stated in this stipulation, the District and State Defendants agree that there will be no redirection of funds from the RSIP budget to any other District budget.

2. In order to maintain the line-by-line and overall RSIP budget amounts stated in this stipulation, the District and State Defendants agree that there will be no redirection of funds between the individual lines of this RSIP budget, unless the District provides counsel for the State

Defendants with written notice of its intent to redirect funds at least 15 calendar days before the proposed redirection and any of the provisions stated in the below subsections apply. By entering this stipulation, the State Defendants do not waive their right to pursue any legal remedies available under the applicable rules of the federal court.

a. Definition: As used in this stipulation, redirection of funds within the RSIP will refer to the funds being taken from a line item ("source line item") and being used as additional funds for another line item ("recipient line item").

b. Magnitude: The District must indicate in its written notice of intent the magnitude of the proposed redirection in terms of a dollar amount, as well as the percentage of the source line item funds being taken and in terms of the percentage of recipient line item funds being augmented.

c. Procedures for Redirection:

(1) No Written Stipulation Necessary:

Where a single redirection involves an amount equal to 5% or less of the source line item funds or the recipient line item funds for FY 2011-12, then no written stipulation between the District and State Defendants is necessary to accomplish the redirection. Should three or more redirections involving individual amounts equal to 5% or less of a specific source line item or a specific recipient line item for fiscal year 2011-12 occur, then any subsequent redirections of such line item funds must be accomplished in accordance with the "mandatory process" set forth below at (2).

(2) Mandatory Process for Written Stipulation and/or Court Order:

i. Where the redirection involves more than 5% of the source line item funds or the recipient line item funds for FY 2011-12, then the District must seek a written stipulation with the State Defendants to accomplish the redirection.

ii. If the District and State Defendants are unable to reach a written stipulation concerning the redirection of funds exceeding 5% of the source line item funds or the recipient line item funds for fiscal year 2011-12, then the District and State Defendants shall engage in a meet-and-confer process, with the facilitation and/or mediation of the Court's monitor, if so requested by the District or State Defendants, to reach a written stipulation on such redirection.

1           iii. Absent a written stipulation, the District may seek Court authorization for redirection  
2 of funds in an amount exceeding 5% of the source line item funds or the recipient line item funds  
3 for fiscal year 2011-12 upon briefing and hearing conducted under the applicable rules of the  
4 federal court.

5           **D.       Changes in District Budget**

6           The District shall notify the State Defendants if its overall budget and/or any particular line  
7 items of the District's budget is reduced during fiscal year 2011-12, as a result of and not limited  
8 to staff furloughs, layoffs, freezes on scheduled salary increases, net salary savings from vacant  
9 positions, reduction in school days, such that the actual amount needed to fund any stipulated  
10 RSIP budget item or the overall RSIP budget is reduced. The District must notify the State  
11 Defendants of that reduction or freeze by letter to the State Defendants' counsel within 30 days of  
12 the action so that the District and the State Defendants may reach a stipulation on the amount of  
13 any deposited RSIP funds to be returned or credited, and, if requested by either the District or the  
14 State Defendants, engage in a meet-and-confer process, with the facilitation and/or mediation of  
15 the Court's Monitor, to reach a stipulation. Absent a stipulation between the District and State  
16 Defendants, the sought return or crediting of deposited RSIP funds may be determined by the  
17 Court upon briefing and hearing conducted under applicable rules of the federal court.

18           Nothing in this stipulation constitutes a waiver by the District of its right to file a motion  
19 with the Court seeking additional contribution from the State Defendants for an overall increase  
20 in the RSIP budget due to extraordinary circumstances.

21           **E.       Invoices on Compensatory Education Services**

22           As of July 2011, the District will require, as a provision of its contracts with compensatory  
23 education service providers for services under the December 20, 2007 Order (Court Docket (CD)  
24 1157), that the contractor provide a statement (such as a spreadsheet) to CDE and to the District,  
25 at the same time, indicating (1) the SEIS student identification numbers of the students receiving  
26 services, (2) the types of services provided to each student, (3) the number of minutes of service  
27 provided and (4) the invoice numbers and amounts for rendered services for each student to  
28 enable tracking of the rendered services and funds by student. Should a contractor not be

1 amenable to this provision, then the District will provide to the California Department of  
2 Education (CDE) the invoices and indicate (1) the SEIS student identification numbers of the  
3 students receiving services, (2) the types of services provided to each student, and (3) the number  
4 of minutes provided for the rendered services. The District will provide a copy of the invoices to  
5 CDE at the same time they are provided by the District to the Court Monitor.

6 As of July 2011, the District will indicate on the submitted invoices for products in lieu of  
7 compensatory education services the SEIS student identification numbers of the students  
8 receiving the products. The District will provide a copy of the invoices to CDE at the same time  
9 they are provided by the District to the Court Monitor.

10 As of July 2011, the District will provide on a monthly basis to CDE a statement indicating  
11 (1) the names of the students receiving compensatory education services from District employees,  
12 including and not limited to teachers, (2) the types of services provided to each student, (3) the  
13 number of minutes provided to each student for each service provided to that student in that  
14 month, and (4) the amount paid to the employee for performing the compensatory education  
15 service to the extent the employee is paid in excess of his or her standard salary for performing  
16 such services.

17 **F. Quarterly Invoices**

18 The District and the State Defendants further agree that the District shall submit quarterly  
19 invoices, in accordance with the same schedule agreed upon for payment into the Court registry,  
20 to the Court Monitor reflecting the funding necessary to implement the First Amended Consent  
21 Decree and RSIP.

22 The District and the State Defendants further agree that copies of any and all invoices, and  
23 any supporting documents provided by the District to the Court Monitor shall also be provided at  
24 the same time to the CDE.

25 The District and the State Defendants further agree that they shall meet and confer, upon  
26 the request of either party received within 30 days after the submission of the quarterly invoices  
27 to the Court Monitor, regarding the invoices or other documents provided to the Court Monitor.  
28



1 The parties request that the Court Monitor be instructed to maintain an accounting of all such  
2 invoices and forward them to the Court for immediate payment.

3 **G. Line Item Accounting**

4 The District and the State Defendants further agree that on a quarterly basis, in accordance  
5 with the same schedule agreed upon for District payment into the Court registry beginning  
6 October 3, 2011, and with a final statement due by August 31, 2012, the District will provide  
7 CDE with a line item accounting of budget expenditures. Upon CDE's written request, the  
8 District will provide backup documentation, in the form of and not limited to invoices and  
9 expenditure reports, supporting the RSIP expenditures so that CDE can perform a quarterly audit  
10 of RSIP expenditures.

11 **H. Audits of RSIP Service and Expenditure Records**

12 The District and the State Defendants further agree that the State Defendants may perform  
13 additional audits of RSIP records under two circumstances:

14 (1) First, the State Defendants may perform additional audits of RSIP records if so  
15 authorized by Court Order.

16 (2) Second, and in the alternative, the State Defendants may conduct additional audits upon  
17 30 days notice to the District and the Court Monitor that the State Defendants have reliable  
18 evidence of misuse or misappropriation of RSIP funds and intend to conduct an additional audit  
19 of RSIP records to determine if misuse or misappropriation of RSIP monies has in fact  
20 occurred. Where the State Defendants provide notice of their intent to conduct an audit on such  
21 basis, the parties shall meet and confer, upon the District's request, to discuss disclosure of any or  
22 all of the evidence of misuse or misappropriation of RSIP funds upon which the State  
23 Defendants rely. Nothing in this stipulation shall prevent the District from seeking the Court's  
24 intervention.

25 **I. Assumption of Special Education Services:**

26 Should any LEA assume legal and/or financial responsibility for providing special  
27 education services at any school(s) within the District during the 2011-2012 fiscal year,  
28 the Defendants agree to meet and confer, as defined by Local Rule 1-5(n), concerning any RSIP

budget issues that may arise from the assumption, including and not limited to: (1) the LEA's financial responsibility for RSIP compliance, (2) the modification of the stipulated RSIP budget to reflect the LEA's assumed role and responsibilities for the delivery of special education services in lieu of the District's delivery, as funded under this RSIP budget, and (3) the reversion of RSIP funds to the State Defendants as a result of special education services being delivered by the LEA.

The Court Monitor may be included in this meet and confer process upon the request of either Defendant. Should the Defendants be unable to reach agreement with regard to these matters, the District or the State Defendants may petition the Court for modification of the stipulated RSIP budget for fiscal year 2011-2012 upon briefing and hearing conducted under the applicable rules of the federal court.

Dated: May 10, 2011

JOHN C. BEIERS, COUNTY COUNSEL  
COUNTY OF SAN MATEO

By: /s/ Aimee B. Armsby

Aimee B. Armsby

Deputy County Counsel

*Attorneys for Ravenswood City School District*

Dated: May 10, 2011

OFFICE OF THE CALIFORNIA ATTORNEY GENERAL

By: /s/ Lisa Tillman

Lisa Tillman

Deputy Attorney General

*Attorneys for Defendants Delaine Eastin, Superintendent of Public Instruction, and California Department of Education*

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EXHIBIT A

**EXHIBIT A: RSIP BUDGET FOR 2011-2012 FISCAL YEAR**

<b>Object Code</b>	<b>Description</b>	<b>Amount</b>
1110	Teacher Salaries	332,459
1115	Teacher Substitute	33,750
1140	Teacher Hourly	23,000
1215	Psychologists	238,178
1315	Superintendent	34,000
1320	Assistant Superintendent	120,000
1330	Director	37,023
1335	Integrated Services Coordinator	644,912
1960	Special Educ.-Stipends	79,000
1970	SST Stipend	25,000
2110	Para-educator Regular Salary	21,723
2140	Para-educator Hourly Salary	11,000
2410	Clerical/Other	195,107
2425	Clerical Overtime	8,000
2440	Clerical Hourly	5,000
2920	Occupational Therapy Regular	27,818
2925	Other Classified Overtime	0
2940	Other Classified Hourly	0
3000	Benefits	508,044
4310	Instructional Materials	38,000
4316	Office Supplies	12,000
4330	Printing	1,045
4400	Non-capitalized Equipment	6,000
5210	Mileage	3,727
5215	Parent-Student Conference	2,000
5220	Staff Conference	1,000
5227	Workshop In-service	5,000
5228	Recruitment	20,000
5310	Dues and Membership	0
5614	Equipment Rental	5,245
5630	Equipment Maintenance	4,545
5751	Food Service	0
5801	Consultant Certificated	257,600
5802	Consultant Classified	2,000
5812	Advertising	500
5818	Tuition	25,000
5819	Nonpublic Agency	143,292
5820	Other Administrative Expenses	800
5912	Cell Phone	0
5920	Postage	5,000
6410	Equipment	0

Sub Total		2,876,768
Indirect Rate of 6.20%		178,360
Subtotal with Indirect Rate		3,055,128
Monitor		399,873
Total		3,455,001
CDE Share of RSIP Budget		1,122,875

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